

**Folders** **Message**

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Date: Aug 03, 2017 9:46am**From:** Jamie Buffington-Adams**To:** Maria Timberlake**Subject:** You have been assigned submissions to review for Disability Studies in Education

Dear Maria Timberlake,

I am pleased to inform you that you have been selected to review submissions for the 2018 AERA Annual Meeting. The list of the submissions you have been assigned appears at the end of this message.

Please take the time to watch our video on how to be a peer reviewer. The video contains helpful guidelines on how to be a peer reviewer, both for experienced and new peer reviewers. Copy and paste this link in your web browser to access the video. <https://www.youtube.com/watch?v=fyHCPvsWMvw>

To access and review the submissions, type www.aera.net into your web browser. Click 'log-in' at the top of your screen and log in with your username and password. Then scroll down to 2018 AERA Annual Meeting and click on 'Online Program Portal'. Then click on 'Review' from the Reviewer menu. On the next page, you will see the unit(s) listed that you are reviewing for. Click on the unit name. Click on the 'review' link in the Action column to review the submission. Click Accept and Continue at the bottom of the screen after completing the review. Please be sure to click on the Session Submissions tab, to see if you have any Session Submissions to review in addition to Paper submissions.

We ask that you complete all of your reviews no later than August 31, 2017. Your assessment of the paper or session submissions in terms of all of the criteria is quite important. Also, your substantive comments play an integral role in the acceptance or rejection of the paper or session submissions. It is Association policy that reviewers provide substantive comments to both authors and Program Co-Chairs in the spaces provided on the Reviewer Worksheet.