Maria Timberlake

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**Folders** 

Message

Inbox

Date: Aug 12, 2014 6:16pm

Outbox

From: Chad Allen Rose To: Maria Timberlake

Archive

Subject: You have been assigned submissions to review for the Special Education

Research SIG

Dear Maria Timberlake.

I am pleased to inform you that you have been selected to review submissions for the 2015 AERA Annual Meeting. The list of the submissions you have been assigned appears at the end of this message.

To access and review the submissions, type www.aera.net into your web browser. Click 'log-in' at the top of your screen and log in with your username and password. Then scroll down to 2015 AERA Annual Meeting and click on 'Online Program Portal'. Then click on 'Review' from the Reviewer menu. On the next page, you will see your submissions to review. Click on the 'review' link in the Action column to review the submission. Click Accept and Continue at the bottom of the screen after completing the review. Please be sure to click on the Session Submissions tab, to see if you have any Session Submissions to review in addition to Paper submissions.

We ask that you complete all of your reviews no later than August 26, 2014. Your assessment of the paper or session submissions in terms of all of the criteria is quite important. Also, your substantive comments play an integral role in the acceptance or rejection of the paper or session submissions. It is Association policy that reviewers provide substantive comments to both authors and Program Chairs in the spaces provided on the Reviewer Worksheet.

AERA requests that reviewers employ both appropriate tone and language, and engage in a spirit of scholarly, constructive assessment of the strengths and weaknesses of each submission under review. Reviewers must adhere to the AERA Conflicts of Interest Policy and recuse themselves from consideration where necessary. If you should observe a conflict, please notify the Special Education Research SIG Program Chair, Chad Rose (rosech@missouri.edu), immediately so that the submission can be reassigned and you can receive an alternate submission.

If for some unanticipated reason, you are no longer able to serve as a reviewer, please